

**Canaveral Council of Technical Societies
Minutes of the 557th Executive Board Meeting
Wednesday, Dec 9, 2009
CCTS Board Room
At 5:00 PM**

1.0 Introductions – Jerry Johnson.

Jerry Johnson called the meeting to order at 5:25p.m, with 8 members present. Self-introductions and society announcements were made. The Secretary took a head count for the membership roster. This meeting had a quorum.

2.0 Vice-Chairperson’s Report– Open.

No New Business

3.0 Secretary’s Report– Christopher Han.

The Secretary submitted the November and December minutes. The Chairperson helped in the November minutes. The minutes were reviewed and commented on; but no vote was taken since there was no quorum in either of the meetings. The October 2009 minutes were tabled due to earlier technical issues. They will be taken up next month.

4.0 Treasurer’s Report – Rich Kiefer.

The Treasurer was not present; but it was discussed to ask him to submit his report regardless if whether he was going to be there or not. Jerry Johnson took an action to talk to Rich.

5.0 Credit Card Report – Dave Krigelman – No Report

6.0 Society Announcements – Member Societies.

Society announcements were made.

7.0 Unfinished Business. – No Report

8.0 Committee Reports

8.1 By-Laws –Christopher Han

The By-Laws is waiting for a way to create the ballot. The committee chair will get the login information for the free website that we use, www.surveymonkey.com.

8.2 Publicity– JB Kump. – No Report

8.3 Outreach Education, Projects – Jim Johnson.

Jim Johnson announced that the Brevard School Foundation has formally recognized CCTS for our donation to CCTS. We were also giving many thank you letters by the students for the donation. Jerry Johnson too the action to scan them and put them on the CCTS website.

8.4 Membership – Elinor Thaxton/Dan DiDomingo.

Dan DiDomingo announced that he has compiled a membership list and will send out renewal notices this month and will start the process of terminating non-active societies.

8.5 Long Range Planning and Goals – Open.

Joe Brown has been talking to people at NASA and the Visitor Center and believes he may be able to get the ear the Center Administrator. He believes if he can get NASA and contractors to agree to send employees, as training, to a future Space event of CCTS it will be a bigger success. He is currently looking at some event a week before May 6, 2011.

8.6 Conference and Seminars. - No Report

8.7 Awards – Bill Macdonald.

There was no CCTS awards due to board decision and lack of a Holiday Party. We are currently on track to send out request for nominations to the Middle Schools, in the February or March time frame.

8.8 Management and Budget – Jim Johnson.

Jim Johnson has taken the action to find money in the budget for our Hospitality event at Port Canaveral, in March.

8.9 Education, Vocational, and New Projects – Open.

9.0 Special Committee Reports.

9.1 Computer/Web site – Al Koller. – No Report

9.2 Orientation – Open – No Report

9.3 Historian – (Open). – No report.

9.4 Engineers Week Banquet– (Open).

Bill MacDonald, with AIAA, ASME & CCTS, is having problems looking finding room on February 8, 2010. He is currently looking at primary Tides; but the committee should know more within the week, through email. The event will run from 5:30pm to 9:00pm and will include a speaker Robert Abernethy.

9.5 Holiday Dinner – (Open). – No Report.

9.6 Hospitality – (Open).

Dick Russell looked into all the restaurants at Port Canaveral, which includes Milligans, Rusty's, Fishlips, and Grills. He also looked into the Radisson. The board decided we should focus on Milligans. It looks like they will corner off a area of tables for us and can only accommodate a maximum of 60 people. The schedule was proposed:

5:00 pm – Start serving appetizers

6:00pm – Announcements are made by Jerry Johnson (and others)

7:00pm – Event ends

Dick took the action to make final arrangements, while working with Jim Johnson's budget. The idea for a menu is Meatballs, Chicken Wings (mild to medium), and peel-n-eat shrimp, plus soft drinks will be provided. Anything extra will be ala carte, paid for by individuals. The idea for this is to be casual and try and promote CCTS, plus reinvigorate membership.

We will ask for RSVP; but it will be used only to get an estimate on attendance.

9.7 Investments – Dick Russell.

9.8 Election – Dick Russell–

9.9 Condo – Dick Russell.

9.10 Office – Bill Hoskins; J.P. Anderson.

9.11 Grants – Ted Hartselle.

10.0 New Business.

Joe Brown announced that he would like to try and bring in the Civil Air Patrol, as a way of getting the youth involved. He was reminded that you need to be a technical society to become a voting member; but they are welcome to apply as an Associate member.

11.0 Adjournment.

Jim Johnson motioned for adjournment and was seconded by Joe Brown. The meeting was adjourned at 7:55pm. The next meeting will be the 559th CCTS meeting scheduled for February 10, 2010 at 5:00p.m.