

CANAVERAL COUNCIL OF TECHNICAL SOCIETIES
549th EXECUTIVE BOARD AGENDA
April 8, 2009; 5:00 PM

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|-------------|---|--------------------------|
| 1.0 | Introduction by Chairman | Daniel DiDomenico |
| 2.0 | Vice Chairman's Report | Jerry Johnson |
| 3.0 | Secretary's Report | Chris Han |
| 4.0 | Treasurer's Report | Rich Kiefer |
| 5.0 | Credit Card Report | David Krigelman |
| 6.0 | Society Announcements | All |
| 7.0 | Unfinished Business | |
| 8.0 | Committee Reports | |
| 8.1 | By-Laws | |
| 8.2 | Publicity (includes Display Board) | |
| 8.3 | Outreach Education, Projects | Jim Johnson |
| 8.4 | Membership | Elinor Thaxton |
| 8.5 | Long Range Planning and Goals | Open |
| 8.6 | Conference & Seminars | |
| 8.7 | Awards | Bill Macdonald |
| 8.8 | Management and Budget | Jim Johnson |
| 8.9 | New Projects | J.B. Kump? |
| 9.0 | Special Committee Reports | |
| 9.1 | Computer/Web site | Al Kollar |
| 9.2 | Orientation | |
| 9.3 | Historian | Bill Macdonald |
| 9.4 | Engineers Week Banquet | |
| 9.5 | Holiday Dinner | |
| 9.6 | Hospitality | Open |
| 9.7 | Investments | Dick Russell |
| 9.9 | Condo | Dick Russell |
| 9.10 | Office | Bill Hoskins |
| | | J.P. Anderson |
| 9.11 | Grants | Ted Hartselle |
| 10.0 | New Business: | |
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| 11.0 | Adjournment | |

Minutes of the 5498th Executive Board Meeting
Wednesday, April 8, 2009
CCTS Board Room
At 5:00 p.m.

1.0 Introductions – Daniel DiDomenico.

Dan called the meeting to order at 5:00p.m, with 7 members present. Self-introductions and society announcements were made a quorum of member societies represented. A sign-in sheet circulated around the room and the results are attached at the end of these minutes as the official record of attendees.

2.0 Vice-Chairperson’s Report – Jerry Johnson.

No New Business

3.0 Secretary’s Report – Christopher Han.

Chris Han presented the last month’s minutes, which was passed around, review, and commented on. The minutes of the 548th CCTS meeting was not accepted onto the record because a quorum was not present.

4.0 Treasurer’s Report – Rich Kiefer.

No Report was presented.

5.0 Credit Card Report – Dave Krigelman – No Report

6.0 Society Announcements – Member Societies. Society announcements were conducted and discussed by all representatives present.

7.0 Unfinished Business.

8.0 Committee Reports – No Report.

8.1 By-Laws – Open. No Report

8.2 Publicity – JB Kump. No Report

8.3 Outreach Education, Projects – Jim Johnson. No Report

8.4 Membership – Elinor Thaxton.

Elinor Thaxton has volunteered to send out a certified letter to formally start the process of removing members from the CCTS roster

8.5 Long Range Planning and Goals – Open. No report.

Jim Johnson mentioned that he did not want to bring up the Junior Space Congress idea to the Brevard County School Foundation, until we have more information like topics, chairperson, and “statement of vision”. This was per Ginger Davis’ recommendation.

Jim Johnson also suggested that we should not narrow down the narrow down the theme of this Space Congress until we choose a chairperson because the chairperson should be in charge of this or at least has in past Space Congresses.

8.6 Conference and Seminars. – No Report

8.7 Awards – Bill Macdonald.

Bill Macdonald mentioned that the Awards Banquet, even though we ended up losing money, as an event it was still a success. Besides for the CCTS Awards Scott Hoffman received the Grumman Achievement Award.

Bill also asked for volunteers to present the Middle School Excellence in Science Award, which will be various days next month. He will contact people to present awards; but also passed around a signup sheet at the current meeting.

8.8 Management and Budget

Jim Johnson presented the draft budget for next meeting; but will be voted upon at the next meeting, when there is a quorum.

8.9 Education, Vocational, and New Projects – Open. No report.

9.0 Special Committee Reports. - No Report

9.1 Computer/Web site – Al Koller.

The registration page for the Engineering Banquet has been taken down. Chris Han needs to get with Al to put the minutes on the website.

9.2 Orientation – Open

We still need a society sponsor, if we are going to have traditional Holiday Banquet. However, Dan suggested that the Orientation consist mostly of smaller and more frequent county wide meetings, like at bars or restaurants. This will not cost CCTS much, other than the few pamphlets and brochures that would give out. It would probably cost CCTS around \$100 for this, for the whole year.

We could also be invited as a speaker, for the society meetings, and speak to the societies one-on-one. Finally, as they should already the society representatives should be discussing CCTS at their chapter meetings.

9.3 Historian – (Open). No report.

9.4 Engineers Week Banquet– (Open).

It was a huge success. Thank you's were made to all, who helped in making it a success.

9.5 Holiday Dinner – (Open).

Dan DiDomenico does not believe there should be a holiday dinner this December; but that is the next chairperson to decide.

9.6 Hospitality – (Open). No report.

9.7 Investments – Dick Russell.

It was noted that a recent Forbes article listed our fund currently has around \$5 million; but about a year ago had around \$48 million.

9.9 Condo – Dick Russell.

Dan DiDomenico entertained the idea that we should consider moving out of the condo and rent it out to another business to bring in some source of income. We could hold the meeting, either virtually or at the CCTS Conference Room located at the Florida Solar Center in Cocoa, FL.

9.10 Office – Bill Hoskins; J.P. Anderson.

9.11 Grants – Ted Hartselle. No Report

10.0 New Business.

Please contact Dan to get what you want to discuss placed on the agenda.

11.0 Adjournment.

A motion was made by Andy Anderson to adjourn the meeting; the motion was seconded by Joe Brown and approved by majority vote at 6:32 p.m.

The next meeting will be the 550th CCTS meeting scheduled for May 13, 2009 at 5:00 p.m.

Monthly Society Attendance Report

Meeting Date: Wednesday, May 13, 2009

<i>Society</i>	<i>Representative Present</i>	<i>Representative type</i>
<u><i>AACE</i></u>	Joseph (Joe) Brown	Pri Rep
<u><i>AFCEA</i></u>	Andy (J.P.) Anderson	Pri Rep
<u><i>AIAA</i></u>	Richard "Dick" R. Russell William W. Macdonald	Past Chair Past Chair
<u><i>NAL</i></u>	Dr. James W. Johnson	Past Chair
<u><i>SOLE</i></u>	Daniel DiDomenico	Chairman
<u><i>USAF - SMME</i></u>	Jerry M Johnson	Vice Chairman

Societies represented: 6, Total people attending the board meeting on 5/13/2009: 7